

CRUZ PAXTON

Creative Development • Film & Television Los Angeles, CA • 561-324-7596 • cruzpaxton007@gmail.com

EXPERIENCE

Assistant to Producer 2025 – 2026

Randall Emmett — Film Producer · Los Angeles, CA

- Served as personal assistant to a working film producer, supporting him across all facets of his professional and personal life, coordinating priorities, communications, calendars, and follow-through with professionalism and discretion.
- Gained direct exposure to active feature development and production, reading and responding to material and tracking project information as films moved from development into production.

Director's Assistant 2025

The Conspiracy of Thieves (Feature) — Buffalo 8 / Convergence

- Supported the director through production on a feature motion picture, assisting with logistical execution in prep and on set, and contributing creative input where called on.

Production Support 2026

The Drifter (Feature) — Vertical Entertainment

- Provided on-set and production office support on a feature film, assisting across departments and handling day to day tasks to keep production running.

Co-Founder & Co-CEO 2021 – Present

Crown Studios — Independent Production Company · Los Angeles, CA

- Founded and run an independent production company, developing and producing 15 projects across short film, music video, stage, and live event formats from concept through delivery.
- Evaluate incoming and original material for development potential, writing coverage and notes on structure, character, tone, and commercial positioning to decide what moves forward.
- Build pitch and packaging materials, loglines, synopses, decks, and one-sheets, and maintain tracking across projects, talent, and creative relationships on an active slate.
- Direct and oversee creative execution, translating story goals into finished work on independent budgets and timelines.

Head of Development 2024 – Present

Lexington Productions — Independent Production Company · Los Angeles, CA

- Lead development for an emerging production company: originate and pitch ideas for the company's yearly slate, write coverage and notes on our scripts, and weigh in on what gets greenlit.
- Maintain development tracking, project status, draft progress, and talent and IP research, to keep priorities organized and decision-ready.
- Partner with writers on revisions, identifying strengths, weaknesses, and audience positioning for each project.

SELECTED CREATIVE WORK

Actor / Writer / Producer — Independent Projects. Actor of 14+ years, independent producer of dozens of original films across multiple formats, and writer with attention to story, tone, and audience. Scripts and reel available on request.

EDUCATION

Emerson College 2022 – 2026

Bachelor of Fine Arts in Acting; Minor in Media Arts Production · Boston, MA

SKILLS

Development: Script Coverage • Story Analysis • Creative Feedback • Submissions Tracking • Project & Talent Tracking • Development Reports • Pitch Materials, Loglines & One-Sheets • IP Research • Packaging • Greenlight Materials

Tools & Desk: Final Cut Pro • Premiere Pro • Google Workspace • Microsoft Office • Keynote • Calendar & Travel Coordination • Cross-Functional Coordination • Research

Additional: Final Draft • Screenwriting • Script Development • Acting (Film & Stage) • Casting Sensibility • On-Set Etiquette • Pitching & Presentation • Talent Relations